

Please complete this application. Dues payment of \$550 must be received with the application (payable to Home Builders Association of F-M). **Note:** Certificate of insurance for workers compensation and general liability must be attached. Please send complete application to sami@hbafm.com or The Home Builders Association of Fargo-Moorhead, 1802 32nd Ave. S. Fargo, ND 58103.

## GENERAL COMPANY INFORMATION

Company (Must be legal name. HBA bylaws allow one company per membership.)

Primary Contact

Job Title

Physical Address (Required. Street, City, State & Zip)

Mailing Address (If different from above. P.O. Box/Street, City, State & Zip)

County

### PREFERRED METHOD OF CONTACT

Email  Mail

Email\*

Phone

Cell Phone

Website

Contractors or Trade License Number

ND

MN

Birth Date (Demographic Purposes Only) \_\_\_/\_\_\_/\_\_\_

## HBA REFERENCES (CURRENT HBA MEMBERS)

(two references are required for membership application to be considered)

### Reference 1/Sponsor

Company Name

Contact Name

City/State

Phone

### Reference 2

Company Name

Contact Name

City/State

Phone

\*(initial) I understand that by providing the email address above and initialing this form, on behalf of my company/organization specified, I consent to receive emails sent by or on behalf of the Home Builders Association of Fargo-Moorhead, North Dakota Association of Builders and National Association of Home Builders. I further represent that I am authorized to give this consent on behalf of my company/organization.

## BUSINESS TIES

List all individuals actively involved in the financial and contractual management of the company who are able to bind the company legally (attach additional pages if necessary).

Name & Title \_\_\_\_\_

Name & Title \_\_\_\_\_

Name & Title \_\_\_\_\_

Do any of the persons listed have any unsatisfied or undischarged civil judgements against him/her related to business activities?

Yes  No \*If yes, please attach an explanation to this application.

In the last ten years, have any of the persons listed above been convicted of a crime related to or against members of the building industry or which evidences a lack of moral character or business honesty?

Yes  No \*If yes, please attach an explanation to this application.

\*This does not necessarily disqualify you for membership with the HBA of F-M.

# COMPANY EMPLOYEE INFORMATION

(Please list additional employees and their contact information to become Affiliate members (additional \$50). Affiliate members are listed separately in the Directory and Consumer Guide under your business, receive the same communication as Primary Contacts and are eligible to take advantage of local, state and national discounts.

|                |                |
|----------------|----------------|
| _____<br>Name  | _____<br>Name  |
| _____<br>Title | _____<br>Title |
| _____<br>Email | _____<br>Email |
| _____<br>Phone | _____<br>Phone |

Sign up this employee as an affiliate member (\$50)       Sign up this employee as an affiliate member (\$50)

Send me more information about Affiliate membership.

## Company Data

Please list the number of employees your company employs. This data is for informational purposes and helps the HBA better serve your employment needs.

Years in Business \_\_\_\_\_

Full-time employees \_\_\_\_\_

Part-time employees \_\_\_\_\_

Seasonal employees \_\_\_\_\_

# CANDIDATE QUESTIONS

What is your business' role in the homebuilding industry?

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What is your purpose for joining the HBA?

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What do you plan on doing to give back to your industry and contribute to the HBA of F-M (activities, interests)?

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What would you like to see your association do to meet your expectations?

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# GET INVOLVED

Get to know members by joining a committee. Please indicate the committee(s) you want to join or learn more about.

## Public Issues

The Public Issues Committee has been very involved with the fight for permanent flood protection for the Fargo-Moorhead area. Attending meetings ranging from the Diversion Authority to the Business Leaders Flood Protection Task Force, as well as meetings with Governor Dayton, has kept the HBA at the forefront of flood protection activity. Public Issues has also been involved in the recent elections, hosting legislative panels, socials and taking a strong stance on ballot measures. The Committee remains very active and up to date on local, state and federal issues and advocating on behalf of the building industry.

Learn About  Join

## Membership Committee

This committee looks for new and creative ways to recruit new members and develops programs to remind members of the value of membership. It explores reasons why members join and leave, is responsible for contacting all members and also reviews the National Association of Home Builders membership status report on a monthly basis.

Learn About  Join

## Education Committee

Develops education programs for the Association. It provides an abundance of choices to fulfill continuing education credits required by Minnesota for builder licensing. The committee's purpose is to assist the development, professionalism and profitability of HBA members and the industry.

Learn About  Join

## Parade of Homes

A "Parade of Homes" is designed to promote HBA Builder members to consumers. It serves to boost home sales and raises the level of recognition for Builder members. This committee is responsible for all aspects of coordinating and promoting the Spring and Fall Parades.

Learn About  Join

## Events

This committee handles programming and entertainment for the five Association Member Meetings and coordinates the two annual HBA Golf Outings. Its purpose is to provide creative ideas, and support for coordination, as well as logistics, during each of these events.

Learn About  Join

## Remodelers Council (\$70)

Represents the remodeling industry in the local HBA of F-M through national Remodelers membership. It has its own dues and community service projects and is the committee behind planning the Remodeled Home Tour.

Learn About  Join

# MEMBER CLASSIFICATION

Based on monthly permit reports, the HBA may elect to change your membership category.

**Builder Member** (If you take out mostly residential building permits.)

**Associate Member** (If you do not take out building permits.)

\* Please choose a classification for your company based on the list below. (If you choose more than one classification you will be charged \$40 per listing, when we print the new HBA Membership Directory and Consumer's Guide in the Fall and will be billed separately).

## 2016 HBA OF F-M MEMBERSHIP DIRECTORY BUSINESS CATEGORIES

|                                      |                                     |                                 |
|--------------------------------------|-------------------------------------|---------------------------------|
| Abstracting & Titles                 | Fencing                             | Painting & Staining             |
| Accountants                          | a) Contractor b) Supplier           | a) Contractor b) Supplier       |
| Advertising, Signage & Media         | Financial Services                  | Paving                          |
| Appliances                           | Fire & Water Damage Restoration     | Plumbing                        |
| Appraisers                           | Fire Protection                     | a) Contractor b) Supplier       |
| Architects, Planners & Drafters      | Fireplaces                          | Pools & Spas                    |
| Attorneys                            | a) Contractor b) Manufacturer       | Printing                        |
| Automotive & Equipment Leasing       | c) Supplier                         | Propane                         |
| Basement Repairs & Waterproofing     | Fixtures & Faucets                  | Property Management             |
| Bath & Kitchen                       | Floor Heating                       | Railings                        |
| a) Contractor b) Supplier            | Flooring                            | Real Estate & Sales             |
| Builder - Commercial                 | a) Contractor b) Supplier           | Remodeler - Commercial          |
| Builder - Custom Homes               | Furnishings & Decorations           | Remodeler - General             |
| Builder - General                    | Garage Doors                        | Remodeler - Residential         |
| Builder - Log & Lake Homes           | a) Contractor b) Supplier           | Rental & Lease                  |
| Builder - Multi-Family               | Garage Enhancements                 | Repair & Services               |
| Builder - Other                      | a) Contractor b) Supplier           | Roofing                         |
| Builder - Residential                | Geo-Thermal Heating                 | a) Contractor b) Supplier       |
| Building Supplies                    | Glass & Mirrors                     | Sand & Gravel                   |
| Cabinetry & Woodworking              | a) Contractor b) Supplier           | a) Contractor b) Supplier       |
| a) Contractor b) Supplier            | Governmental & Legislative Agencies | Security                        |
| Carpentry                            | Green Building & Energy Auditors    | Sewer & Water                   |
| a) Finisher b) Framer c) Restoration | Gutters                             | Sheet Metal                     |
| Caulking                             | Hardware & Tools                    | a) Contractor b) Supplier       |
| Central Vacuums                      | Health & Medical                    | Siding                          |
| Cleaning Services                    | Heating & Air Conditioning          | a) Contractor b) Manufacturer   |
| Closets, Shelving & Storage          | a) Contractor b) Supplier           | c) Supplier                     |
| Communications                       | Hotels & Convention Centers         | Snow Removal                    |
| Computers                            | Industry Related Support & Services | Sprinkler Systems - Lawn        |
| Concrete & Cement                    | Inspection                          | Staging                         |
| a) Break, Cut, Saw b) Contractor     | Insulated Concrete Forms            | Storage & Moving                |
| c) Decorative d) Supplier            | a) Contractor b) Supplier           | Sunrooms                        |
| Consultants                          | Insulation & Energy                 | Surveyors                       |
| Counter Tops                         | a) Contractor b) Supplier           | Tile                            |
| Decks                                | Insurance                           | a) Contractor b) Supplier       |
| Developers                           | Interior Design & Decorating        | Transportation                  |
| Doors & Millwork                     | Landscaping                         | Tree Services                   |
| a) Contractor b) Supplier            | a) Contractor b) Supplier           | Truss & Component Manufacturing |
| Drywall, Plaster & Stucco            | Lawn & Garden Care                  | Utilities                       |
| a) Contractor b) Supplier            | a) Contractor b) Supplier           | Ventilation Systems             |
| Electrical                           | Lighting                            | Water Equipment                 |
| a) Contractor b) Supplier            | a) Contractor b) Supplier           | Well Drilling                   |
| Electronics                          | Lumber Yard                         | Window Treatments               |
| Employment & Temporary Services      | Masonry, Brick, Glass Block & Stone | Windows                         |
| Engineering                          | a) Contractor b) Supplier           | a) Manufacturer                 |
| Entertainment & Recreation           | Metal Buildings                     |                                 |
| Erosion Control Products             | Office Equipment & Supplies         |                                 |
| Excavating                           | Other Services                      |                                 |

# SIGNATURE

By signing below you are accepting the Authority Statement, Bylaws and Code of Ethics of the Home Builders Association of Fargo-Moorhead, the North Dakota Association of Builders and the National Association of Home Builders and agreeing to the authorization of the payment of \$550 for annual dues. Please read the Authority Statement below before signing.

## AUTHORITY STATEMENT

The following is information to consider before becoming an HBA member. Please read carefully.

Home Builders Association of Fargo-Moorhead has reserved to itself the sole and absolute right to determine qualification for membership, and to change the criteria from time to time, and at any time, and in any circumstance; and granted to its Board of Directors sole and unequivocal authority and discretion to evaluate applicants and to determine if an applicant qualifies for membership. Under certain circumstances, the Board may consider a second, amended application, request for personal appearance, or additional references, but the Board's decision on an application for membership is final.

Membership is not guaranteed. Applicants are entitled to the HBA of F-M benefits programs only upon approval of membership. The membership approval process may take up to 60 days.

The National Association of Home Builders designates the territory for all local HBA's. Therefore, the HBA of F-M actively recruits membership in the following areas: Barnes, Cass, Dickey, LaMoure, Ransom, Richland, Sargent and Traill counties in North Dakota, or Clay County in Minnesota. Members of the HBA of F-M who are employers may be eligible for the health coverage under the Fargo-Moorhead Home Builders Health Plan and Trust, provided they are located in the counties listed above plus Foster, Griggs, or Stutsman counties in North Dakota and Norman or Wilkin counties in Minnesota.

2016 dues payments to the Home Builders Association of Fargo-Moorhead are not deductible as charitable contributions for federal income tax purposes. However, dues payments may be deductible as an ordinary and necessary business expense, subject to an exclusion for lobbying activity. Because a portion of your dues is used for lobbying by NAHB, NDAB and HBA of F-M, the following portion is not deductible for Builder and Associate members: 12.96% of the total dues or \$71.29.

• I agree to abide by the Bylaws and Code of Ethics of the Home Builders Association of Fargo-Moorhead, the North Dakota Association of Builders and the National Association of Home Builders. I have enclosed my first year's dues.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

## PAYMENT

Builder/Associate membership dues are \$550. Affiliate membership dues are \$50 each. Remodelers Council dues are \$70. If you choose additional categories, do not add them to your total. You will be billed for these in the fall when the directory goes to print. Total Due: \_\_\_\_\_

Visa    Mastercard

CC #: \_\_\_\_\_ CRV #: \_\_\_\_\_

Exp. Date: \_\_\_\_/\_\_\_\_ (MM/YY)

Name on Credit Card: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Check #: \_\_\_\_\_